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**HAYBRIDGE
HIGH SCHOOL**
PART OF THE FOUR STONES

The Four Stones MAT Haybridge Sixth Form Application for 16-19 Bursary Fund

The 16-19 Bursary Fund provides financial support to help students overcome the specific financial barriers to participation so they can remain in education. To apply for the fund please complete the form below and return it with any required evidence in an envelope marked 'Private and Confidential' for the attention of the Director of Sixth Form and hand in via the Sixth Form Administrator (Mrs A Turner) **by Friday 11 September 2026**.

Name:	Date of Birth:
Address:	

Please complete **either** Part 1 or Part 2 depending on your circumstances.

Part 1 Vulnerable Student

*Only complete if you are in one of the following groups (please tick). You could receive up to £1200 per year for a full-time course. Please provide appropriate evidence or discuss with the Bursary Fund Manager.

Young person in local authority care	
Young person who has recently left local authority care	
Young person <u>personally</u> in receipt of Universal Credit	
Disabled young person in receipt of both Universal Credit and Disability Living or Personal Independence Payments (PIP) in their own name	

Part 2 Discretionary Bursary

A bursary for travel, books and other school related equipment required for study is also available to students in the following three groups (please tick).

Student Tier A – Students who have successfully claimed Free School Meals for the current academic year (<i>Evidence: please see appendix 1</i>)	
Student Tier B – Students whose home Household income is less than £22,020 (<i>Evidence: please see appendix 1</i>)	
Student Tier C - Students whose home Household income is less than £30,000 (<i>Evidence: please see appendix 1</i>)	

Student Signature:	Parent/Carer Signature:

We cannot process your application unless suitable evidence is provided. Only original sources of evidence are acceptable by the school at the point of application. These will be returned to you.



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Student Bank Account details

To receive bursary payments, students must have a bank account in their own name that will accept BACS payments (it is not possible to make BACS payments into a Post Office account). If students do not have a bank account, they will need to apply to open one. Please use **BLOCK CAPITALS** when completing the form below.

Full name of Account Holder:
Address:
Post Code:
Telephone Number:

Branch Sort

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Code

Account

--	--	--	--	--	--	--	--

Number

Building Society Reference/Roll No.:

Account Name:

Bank/Building Society Name:



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Haybridge Administration Use Only:

Application received by Sixth Form Team	Date:
Application reviewed by Bursary Fund Manager	Notes: Date:
Approved/Rejected by Bursary Fund Manager	Successful / Unsuccessful Signature: Date:
Processed by Finance	Signature: Date:



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Appendix 1 – 16-19 Bursary Fund Documentations

Bursary Group	Eligible Criteria	Documentations Required
Defined Vulnerable Groups	The defined vulnerable groups are students 16 – 19 who are in: • Young people in local authority care • Young people who have recently left local authority care • Young people who receive Universal Credit (UC) in their own name as they are financially supporting themselves and anyone who is dependent on them and living with them. <i>For those students aged 19 to 25, Income Support may still be received instead of UC and therefore seen as eligible criteria.</i> • Young people who are disabled and receive both Universal Credit and Disability Living or Personal Independence Payments (PIP) in their own name. <i>For those students aged 19 to 25, Employment and Support Allowance may still be received instead of UC and therefore seen as eligible criteria.</i>	<u>One</u> of the following: • In care or a care leaver are required to provide written confirmation of their current or previous status from the relevant local authority. Either a letter or email clearly showing it from the local authority. • Copy of Universal Credit notice in the student's name from the DWP must be provided. • A copy of DLA or PIP or ESA must be provided.
Discretionary Bursary Fund – Tier 1	• Students who have successfully claimed free school meals for the current academic year (2025-26).	• Certified letter from the Local Authority regarding Free School Meals
Discretionary Bursary Fund – Tier 2	• Students whose home household income is less than £22,020.	<u>One</u> of the following: • P60 <u>AND</u> last 3 months' pay slips • Self-employment income evidence (most up to date tax return) • Benefit award notice from DWP dated in the last 6 months. Older notices accepted if accompanied with recent bank statements naming benefit received • Working Tax Credit/Child Tax Credit award notice



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		• Universal Credit – 3 most recent monthly award statements to estimate assumed income for the full year • Company or private pension statement if in receipt. 3 months or most recent P60/pension statement from pension provider.
Discretionary Bursary Fund – Tier 3	• Students whose home household income is less than £30,000.	<u>One</u> of the following: • P60 <u>AND</u> last 3 months' pay slips • Self-employment income evidence (most up to date tax return) • Benefit award notice from DWP dated in the last 6 months. Older notices accepted if accompanied with recent bank statements naming benefit received • Working Tax Credit/Child Tax Credit award notice • Universal Credit – 3 most recent monthly award statements to estimate assumed income for the full year • Company or private pension statement if in receipt. 3 months or most recent P60/pension statement from pension provider.



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